GHA Board of Commissioners

Regular Meeting

August 9, 2019 at 1:15 PM

Greenfield Housing Authority – Elm Terrace Conference Room – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Friday, August 9, 2019 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

1. CALL TO ORDER

Commissioner Leonard called the meeting to order at 1:19 p.m.

Commissioners Present: Randi Parks, Jean Wall, Trish Leonard and William Mason (Remote Participation)

Commissioners Absent: Robert Hawkins

Staff Present: Dan Finn, Jodi Clough, Andi Guy, Ann Borkowski and Gary Nault

Others Present: Laura Jordan (Elm Terrace Resident)

2. ACTIONS

Minutes: Commissioner Wall motioned and Commissioner Parks seconded a motion to approve the minutes of the June 28, 2019 Regular Board meeting.

19-32 Voted 3 in favor; 0 opposed

Executive Director’s Report: Commissioner Parks motioned and Commissioner Leonard seconded a motion to accept the Executive Director’s Report for the month June 2019.

19-33 Voted 4 in favor; 0 opposed

Monthly Financials: Commissioner Leonard motioned and Commissioner Wall seconded a motion to approve the Monthly/Quarterly financial statements for June 2019.

19-34 Voted 4 in favor; 0 opposed

Section 8 Administrative Plan Approval: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the revisions and updates to the Nan McKay Administrative Plan, which is Greenfield Housing Authority’s Federal Housing Plan.

19-35 Voted 4 in favor; 0 opposed
**Mainstream Voucher Program FR-6300-N-43 Application**: Commissioner Leonard motioned and Commissioner Wall seconded a motion to approve the process of applying for the Mainstream Vouchers issued by NOFA FR-6300-N-43.

19-36 Voted 4 in favor; 0 opposed

**Change Order #1 for DHCD Project #113071 – Morgan Allen Paving**: Commissioner Leonard motioned and Commissioner Mason seconded a motion to approve Change Order #1 for the Morgan Allen Paving Project - #113071 in the amount of $6,703 to extend the new parking area an additional 700 square feet.

19-37 Voted 4 in favor; 0 opposed

**Change Order #2 for DHCD Project #113071 – Morgan Allen Paving**: Commissioner Wall motioned and Commissioner Mason seconded a motion to approve Change Order #2 for the Morgan Allen Paving Project - #113071 in the amount of $12,582 to extend and tie in an existing roof drain into the drainage system.

19-38 Voted 4 in favor; 0 opposed

3. **NEW BUSINESS**

4. **OTHER BUSINESS**

Payment Summaries for June 2019

Provided for information.

**Elm Terrace Tenant’s Association – FRTA Bus Stop Safety Concern**

Elm Terrace Resident, Laura Jordan, spoke briefly to the Board regarding the current FRTA Bust Stop that residents must use. FRTA made changes to many of its bus stop locations a couple of years ago. Ms. Jordan is new to the Elm Terrace development and was not a resident when the changes occurred. Commissioner Wall is also on the Traffic and Safety Commission in town and suggested that Ms. Jordan ask to be placed on the agenda of a future meeting to share her concerns.

5. **ADJOURNMENT**: Commissioner Leonard motioned and Commissioner Wall seconded a motion to adjourn the meeting at 2:45 p.m.

The next Regular meeting of the GHA Board of Commissioners for the month of September has tentatively been scheduled for September 20, 2019 at 1:15 pm at Elm Terrace Conference Room.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio