

GHA Board of Commissioners

Regular Meeting

August 9, 2019 at 1:15 PM

Greenfield Housing Authority – Elm Terrace Conference Room – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Friday, August 9, 2019 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

1. **CALL TO ORDER**

Commissioner Leonard called the meeting to order at 1:19 p.m.

Commissioners Present: Randi Parks, Jean Wall, Trish Leonard and William Mason
(Remote Participation)

Commissioners Absent: Robert Hawkins

Staff Present: Dan Finn, Jodi Clough, Andi Guy, Ann Borkowski and Gary Nault

Others Present: Laura Jordan (Elm Terrace Resident)

2. **ACTIONS**

Minutes: Commissioner Wall motioned and Commissioner Parks seconded a motion to approve the minutes of the June 28, 2019 Regular Board meeting.

19-32 Voted 3 in favor; 0 opposed

Executive Director's Report: Commissioner Parks motioned and Commissioner Leonard seconded a motion to accept the Executive Director's Report for the month June 2019.

19-33 Voted 4 in favor; 0 opposed

Monthly Financials: Commissioner Leonard motioned and Commissioner Wall seconded a motion to approve the Monthly/Quarterly financial statements for June 2019.

19-34 Voted 4 in favor; 0 opposed

Section 8 Administrative Plan Approval: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the revisions and updates to the Nan McKay Administrative Plan, which is Greenfield Housing Authority's Federal Housing Plan.

19-35 Voted 4 in favor; 0 opposed

Mainstream Voucher Program FR-6300-N-43 Application: Commissioner Leonard motioned and Commissioner Wall seconded a motion to approve the process of applying for the Mainstream Vouchers issued by NOFA FR-6300-N-43.

19-36 Voted 4 in favor; 0 opposed

Change Order #1 for DHCD Project #113071 – Morgan Allen Paving: Commissioner Leonard motioned and Commissioner Mason seconded a motion to approve Change Order #1 for the Morgan Allen Paving Project - #113071 in the amount of \$6,703 to extend the new parking area an additional 700 square feet.

19-37 Voted 4 in favor; 0 opposed

Change Order #2 for DHCD Project #113071 – Morgan Allen Paving: Commissioner Wall motioned and Commissioner Mason seconded a motion to approve Change Order #2 for the Morgan Allen Paving Project - #113071 in the amount of \$12,582 to extend and tie in an existing roof drain into the drainage system.

19-38 Voted 4 in favor; 0 opposed

3. NEW BUSINESS

4. OTHER BUSINESS

Payment Summaries for June 2019

Provided for information.

Elm Terrace Tenant’s Association – FRTA Bus Stop Safety Concern

Elm Terrace Resident, Laura Jordan, spoke briefly to the Board regarding the current FRTA Bust Stop that residents must use. FRTA made changes to many of its bus stop locations a couple of years ago. Ms. Jordan is new to the Elm Terrace development and was not a resident when the changes occurred. Commissioner Wall is also on the Traffic and Safety Commission in town and suggested that Ms. Jordan ask to be placed on the agenda of a future meeting to share her concerns.

5. ADJOURNMENT: Commissioner Leonard motioned and Commissioner Wall seconded a motion to adjourn the meeting at 2:45 p.m.

The next Regular meeting of the GHA Board of Commissioners for the month of September has tentatively been scheduled for September 20, 2019 at 1:15 pm at Elm Terrace Conference Room.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio