

**GHA Board of Commissioners  
Special Meeting  
December 13, 2019 at 9:00 AM**

Greenfield Housing Authority – Elm Terrace Conference Room – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Special Meeting of the Authority on Friday, December 13, 2019 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

**ALL TO ORDER**

Commissioner Hawkins called the meeting to order at 9:10 a.m.

Commissioners Present: Robert Hawkins, Randi Parks, Jean Wall

Commissioners Absent: William Mason, Trish Leonard

Staff Present: Andi Guy

Others Present: None

**1. ACTIONS**

**Minutes:** Commissioner Parks motioned and Commissioner Wall seconded a motion to approve the minutes of the December 6, 2019 Special Board meeting.

19-69 Voted 3 in favor; 0 opposed

**2. NEW BUSINESS**

**3. OLD BUSINESS**

**Executive Director Search**

The Search Committee discussed the criteria included in DHCD's large housing authority template and decided to utilize a combination of the DHCD criteria and criteria that the Commissioners deemed essential. The next step is to send the advertisement to DHCD for approval.

**4. OTHER BUSINESS**

**5. ADJOURNMENT:** Commissioner Wall motioned and Commissioner Parks seconded a motion to adjourn the meeting at 10:12 a.m.

The next Regular meeting of the GHA Board of Commissioners will be tentatively scheduled for Friday, January 24, 2020 with the possibility of a Special meeting to be held prior to that based upon feedback from DHCD.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio