

**GHA Board of Commissioners
Annual Plan Hearing/Regular Meeting
December 15, 2020 at 4:30 PM**

Greenfield Housing Authority – Remote Zoom Meeting – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Annual Plan Hearing/Regular Meeting of the Authority on Tuesday, December 15, 2020 via Zoom Remote, Greenfield.

CALL TO ORDER

Commissioner Hawkins called the meeting to order at 4:45 p.m.

Commissioners Present: Robert Hawkins, Randi Parks, Trish Leonard, John Mackin, William Mason

Commissioners Absent: None

Staff Present: Thomas Guerino, Andi Guy, Jodi Clough, Ann Borkowski, Gary Nault

Others Present: L'aura Jordan, Deb Wilson

ANNUAL PLAN HEARING PUBLIC COMMENTS: After a brief description of the purpose of the Annual Plan, the meeting was open to public comments. Comments were made in approval of the proposed sidewalk project at the Elm Terrace development as well as a request for better communication with the Housing Authority. Executive Director, Tom Guerino, stressed that it was a top priority for the agency.

1. ACTIONS

Minutes of the 11-24-20 Regular Board Meeting: Commissioner Mackin motioned and Commissioner Mason seconded a motion to approve the minutes of the November 24, 2020 Regular Board meeting.

20-110 Voted 5 in favor; 0 opposed
No discussion

Monthly Staff Report for November 2020: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the Monthly Staff Report for November, 2020.

20-111 Voted 5 in favor; 0 opposed
Discussion: The number of vacant units/unit turn around time is primarily a result of the CHAMP system.

Payment Summary for November 2020: Commissioner Mackin motioned and Commissioner Mason seconded a motion to approve the Payment Summary for the month of November, 2020.

20-112 Voted 5 in favor; 0 opposed
Discussion: There was an explanation by Finance Director, Jodi Clough, on the status of the solar credits.

Capital Plan Board Representative: Executive Director, Tom Guerino, stated that he would like to have a representative from the Board of Commissioners volunteer to work alongside GHA staff when putting together the Annual Capital Plan. Interested Commissioners should reach out to the Executive Director.

2. Reports and Updates

Executive Director Summary Report: Executive Director, Tom Guerino, provided a summary of items/actions that he has accomplished in the last few weeks.

3. **ADJOURNMENT:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to adjourn the meeting at 5:33 p.m.

Respectfully Submitted,

Thomas M. Guerino

Thomas M. Guerino,
Executive Director