

**GHA Board of Commissioners**

**Regular Meeting**

**February 23, 2018 at 1:00 PM**

Greenfield Housing Authority – 1 Elm Terrace – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Friday, February 23, 2018 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

1. **CALL TO ORDER**

Commissioner Hawkins called the meeting to order at 1:07 p.m.

Commissioners Present: Trish Leonard, Randi Parks, Robert Hawkins

Commissioners Absent: Rich Fahey, William Mason

Staff Present: Jodi Clough, Andi Guy, Dan Finn

Others Present: None

2. **ACTIONS**

**Minutes:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to accept the minutes of the November 27, 2017 Regular meeting.

18-6 Voted 3 in favor; 0 opposed

Trish Leonard motioned and Randi Parks seconded a motion to table the approval of the January 26, 2018 Regular Board meeting minutes as only two of the Commissioners who were present on 1-26-18 were present at the 2-23-18 meeting.

**Executive Director's Report:** Commissioner Parks motioned and Commissioner Leonard seconded a motion to accept the Executive Director's Report for the month of January 2018.

18-7 Voted 3 in favor; 0 opposed

**Monthly Financial/Quarterly Statements:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the January financial statements.

18-8 Voted 3 in favor; 0 opposed

**Contract for Financial Assistance (CFA) Amendment #7:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve CFA Amendment #7

in the amount of \$343,415.35

18-9 Voted 3 in favor; 0 opposed

**DHCD Project 113077 – Phillips Street Plumbing – Contract Award:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to award the contract for the Phillips Street Plumbing Project (DHCD #113077) to Kurtz, Inc. as the lowest responsive and responsible bidder in the amount of \$79,568, contingent upon the formal approval by D.H.C.D.

18-10 Voted 3 in favor; 0 opposed

**3. OTHER BUSINESS**

**Payment Summary for January 2018**

Provided for information.

- 4. Adjournment:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to adjourn the meeting at 2:00 p.m.

The next Regular meeting of the GHA Board of Commissioners is scheduled for March 23, 2018 at 1:00 p.m. at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio