

**GHA Board of Commissioners
Regular Meeting
January 31, 2020 at 1:15 PM**

Greenfield Housing Authority – Elm Terrace Conference Room – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Special Meeting of the Authority on Friday, January 31, 2020 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

ALL TO ORDER

Commissioner Hawkins called the meeting to order at 1:15 p.m.

Commissioners Present: Robert Hawkins, Randi Parks, William Mason, Trish Leonard

Commissioners Absent: None – Jean Wall resigned 1-17-2-

Staff Present: Andi Guy, Dan Finn, Jodi Clough, Ann Borkowski, Gary Nault

Others Present: None

1. ACTIONS

Minutes: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the minutes of the January 13, 2020 Special Board meeting.

20-03 Voted 3 in favor; 0 opposed

Executive Director's Report – December 2019: Commissioner Leonard motioned and Commissioner Mason seconded a motion to approve the Executive Director's Report for the month of December 2019.

20-04 Voted 4 in favor; 0 opposed

Monthly/Quarterly Financials: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the December monthly financials and the 3rd Quarter financial statements.

20-05 Voted 4 in favor; 0 opposed

Tenant Accounts Receivable (TAR) Write-Offs: Commissioner Leonard motioned and Commissioner Mason seconded a motion to approve the Quarterly Write-Offs in the amount of \$194.90.

20-06 Voted 4 in favor; 0 opposed

GHA Board Vacancy: Commissioner Leonard motioned and Commissioner Mason seconded a motion to approve the appointment of Commissioner Hawkins to fill the vacated seat on the Greenfield Housing Associates, Inc. (GHA) Board.

20-07 Voted 4 in favor: 0 opposed

2. **NEW BUSINESS**

3. **OLD BUSINESS**

Maintenance Vehicles/On-Call Compensation

The Board had agreed back in November of 2019 to revisit the maintenance on-call stipend when a full Board was present. Maintenance Director, Gary Nault, was seeking an increase in the stipend or mileage reimbursement when he was on call. Gary resides in Westfield, MA and the other 3 maintenance staff reside locally. It was decided that Gary would meet with the Personnel Committee prior to the next GHA Board meeting.

4. **OTHER BUSINESS**

5. **ADJOURNMENT**: Commissioner Mason motioned and Commissioner Parks seconded a motion to adjourn the meeting at 2:14 p.m.

The next Regular meeting of the GHA Board of Commissioners will be tentatively scheduled for Friday, February 21, 2020.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio