

**GHA Board of Commissioners
Regular Meeting**

June 27, 2023, at 4:30 PM

Greenfield Housing Authority – Remote Zoom Meeting

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Tuesday, June 27, 2023, via remote Zoom Meeting.

CALL TO ORDER

Commissioner Hawkins called the meeting to order at 4:35 p.m.

Commissioners Present: Robert Hawkins, Randi Parks, Trish Leonard, John Mackin, William Mason

Commissioners Absent: None

Staff Present: Thomas Guerino, Mark Courtemanche, Jodi Clough, Andi Guy

Others Present: Stephanie Duclos

1. ACTIONS

Minutes of the 5-2-23 Regular Board Meeting: Commissioner Mackin motioned and Commissioner Leonard seconded a motion to approve the minutes of the May 23, 2023, Regular Board meeting.

23-51 Voted 5 in favor; 0 opposed.
No discussion.

Monthly Financials-May 2023: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the financial statements for the month of May 2023.

23-52 Voted 5 in favor; 0 opposed.
No discussion.

Tenant Accounts Receivable (TAR) Write-Offs: Commissioner Leonard motioned and Commissioner Mason seconded a motion to approve the Tenant Accounts Receivable account in the amount of \$7391.91. The amount reflects unpaid rent and charges due to damages.

23-53 Voted 5 in favor; 0 opposed.
Discussion: Commissioner Mackin inquired if these charges get sent to a collection agency and Finance Director, Jodi Clough, indicated that they did.

Payment Summary for May 2023: Commissioner Leonard motioned and Commissioner Mackin seconded a motion to approve the Payment Summary for the month of May 2023.

23-54 Voted 5 in favor; 0 opposed.

Discussion: Finance Director, Jodi Clough, explained a significant payment to Virgilio Solar stating that GHA received funds that were not theirs, therefore, GHA sent the funds back to Virgilio Solar.

Monthly Staff Report for May 2023: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the Monthly Staff Report for May 2023.

23-55 Voted 5 in favor; 0 opposed.

Discussion: Andi Guy stated that all units in FY23 had now been leased up and the reports moving forward would be strictly FY24 data. Commissioner Leonard commented on the FSS and RSC reports indicating they were very informative.

Massachusetts Rental Voucher Program (MRVP) Income Limits: Commissioner Leonard motioned and Commissioner Mackin seconded a motion to adopt the updated Income Limits for the MRVP. The new limits are effective for June 1, 2023.

23-56 Voted 5 in favor; 0 opposed.

No discussion

2. New Business

Board Approval to Provide Funds to Assist the Local Refugees: Commissioner Leonard motioned and Commissioner Mackin seconded a motion to provide \$2,500 in aid to the local Haitian refugees that are currently housed in Greenfield. The funding for this initiative will come from HUD funds.

23-57 Voted 5 in favor; 0 opposed.

No discussion.

3. Reports and Updates

Public Housing Notice 2023-05 – Inspector General Guidance Regarding Fiscal Responsibilities of LHA Board Members.

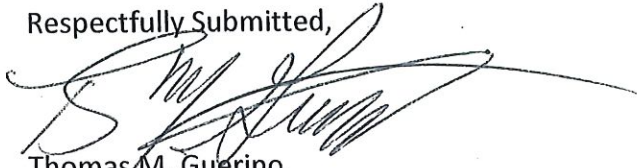
Maintenance Vehicles – The discussion regarding maintenance staff taking the company vehicle home when on call will be discussed at the July meeting.

Tenant Concerns:

Randi Parks reported that there were no items to report that needed to be brought to the Board.

4. **ADJOURNMENT:** Commissioner Mackin motioned and Commissioner Leonard seconded a motion to adjourn the meeting at 5:13 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Tom Guerino', with a long horizontal flourish extending to the right.

Thomas M. Guerino,
Executive Director