

GHA Board of Commissioners

Regular Meeting

June 28, 2022, at 4:30 PM

Greenfield Housing Authority – Remote Zoom Meeting

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Tuesday, June 28, 2022, via remote Zoom Meeting.

CALL TO ORDER

Commissioner Hawkins called the meeting to order at 4:42 p.m.

Commissioners Present: Robert Hawkins, Randi Parks, Trish Leonard

Commissioners Absent: William Mason, John Mackin

Staff Present: Thomas Guerino, Andi Guy, Jodi Clough, Ann Borkowski, Mark Courtemanche, Kim Croce

Others Present: Deb Wilson

1. ACTIONS

Minutes of the 5-24-22 Regular Board Meeting: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the minutes of the May 24, 2022, Regular Board meeting.

22-42 Voted 3 in favor; 0 opposed
No discussion.

Proposed Collaboration between Greenfield Housing Authority and Community Health Center (CHCFC) of Franklin County: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the Oak Courts Community Center to be permitted by the Department of Public Health as a satellite site for the Community Health Center of Franklin County.

22-43 Voted 3 in favor; 0 opposed
Discussion: Family Self Sufficiency Coordinator, Kim Croce, provided a narrative on the types of programs and services that might be offered by the CHCFC.

Monthly Staff Report for May 2022: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the Monthly Staff Report for May 2022.

22-44 Voted 3 in favor; 0 opposed
No discussion

Monthly Financials-May 2022: Commissioner Parks motioned and Commissioner Leonard seconded a motion to approve the financial statements for the month of May 2022.

22-45 Voted 3 in favor; 0 opposed

Discussion: Finance Director, Jodi Clough, provided an update on the purchase of Fire Stoppers for the Elm Terrace development. DHCD provided an exemption in the budget for the purchase of the Fire Stoppers.

Payment Summary for May 2022: Commissioner Parks motioned and Commissioner Leonard seconded a motion to approve the Payment Summary for the month of May 2022.

22-46 Voted 3 in favor; 0 opposed

Discussion: Finance Director, Jodi Clough, provided information on the payment of eviction fees stating that it was an older charge that had not been paid until recently.

GHA Schedule of Fees and Charges: A proposed schedule of fees and charges was presented to the Board for informational purposes only at this point in time. Executive Director Guerino stated that he is still in the process of getting information from other Housing Authorities before finalizing the proposal.

2. Reports and Updates

Maintenance Director's Report

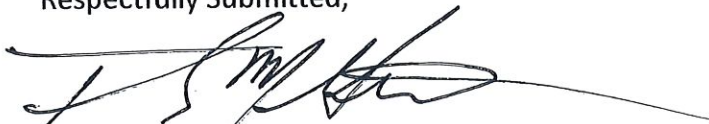
Maintenance Director, Mark Courtemanche, stated that the work order system has improved significantly with all of the older deferred work orders completed. The maintenance of staff had also completed upwards of 300 Annual Inspection work orders at the Oak Courts development on time. The Commissioners applauded Mark and the entire Maintenance Staff.

Tenant Concerns:

Randi Parks reported that there are no tenant concerns to report.

3. **ADJOURNMENT:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to adjourn the meeting at 5:04 pm. The next GHA meeting is tentatively scheduled for July 26, 2022.

Respectfully Submitted,



Thomas M. Guerino,
Executive Director