

## GHA Board of Commissioners

### Special Meeting

March 6, 2020 at 9:00 AM

Greenfield Housing Authority – Elm Terrace Conference Room – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Special Meeting of the Authority on Friday, March 6, 2020 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

#### **ALL TO ORDER**

Commissioner Hawkins called the meeting to order at 9:06 a.m.

Commissioners Present: Robert Hawkins, Randi Parks, Trish Leonard, William Mason

Commissioners Absent: None

Staff Present: Andi Guy, Jodi Clough

Others Present: None

#### **1. ACTIONS**

**Minutes:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the minutes of the February 21, 2020 Regular Board meeting.

20-15 Voted 3 in favor; 0 opposed

**Executive Director Search Process:** Commissioner Mason motioned and Commissioner Parks seconded a motion to designate the members of the Personnel Committee (Hawkins and Leonard) to be the Screening Committee for the Executive Director Search.

20-16 Voted 4 in favor; 0 opposed

- 2. Executive Session:** Commissioner Mason motioned and Commissioner Leonard seconded a motion to enter into Executive Session for the sole purpose of reviewing the applicants by the Screening Committee. The Board will reconvene in Open Session. A roll call vote was taken: Commissioners Hawkins, Parks, Leonard and Mason all were present.

#### **3. ACTIONS**

**Screening Committee Applicant Approval:** Commissioner Mason motioned and Commissioner Parks seconded a motion to confirm the ten (10) applicants that were recommended by the Screening Committee to move forward to the interview process.

20-17 Voted 4 in favor; 0 opposed

4. **NEW BUSINESS**

**LTO Participation in E.D. Search** – In the Code of Massachusetts Regulation, 760 CMR 6.09, there are stipulations on how the local tenant organization (LTO) may participate in the hiring process of an Executive Director. The Commissioners decided that they would do the preliminary screening of applicants. The LTO Selection Committee will be determined prior to the candidates' interviews.

5. **OLD BUSINESS**

6. **OTHER BUSINESS**

7. **ADJOURNMENT**: Commissioner Mason motioned and Commissioner Leonard seconded a motion to adjourn the meeting at 10:27 a.m.

The next Regular meeting of the GHA Board of Commissioners is scheduled for Friday, March 20, 2020.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio