

**GHA Board of Commissioners**

**Regular Meeting**

**March 8, 2019 at 1:15 PM**

Greenfield Housing Authority – Elm Terrace Conference Room – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Friday, March 8, 2019 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

**1. CALL TO ORDER**

Commissioner Mason called the meeting to order at 1:17 p.m.

Commissioners Present: Robert Hawkins, Randi Parks, Jean Wall, William Mason and Trish Leonard

Commissioners Absent: None

Staff Present: Jodi Clough, Dan Finn, Andi Guy

Others Present: Gary DePace

**2. ACTIONS**

**Minutes:** Commissioner Hawkins motioned and Commissioner Wall seconded a motion to approve the minutes of the January 25, 2019 Regular Board meeting.

19-07 Voted 4 in favor; 0 opposed

**FY20 Budget:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the FY20 budget for the 400 program, the 689 program and the MRVP program.

19-08 Voted 5 in favor; 0 opposed

**Contract for Financial Assistance (CFA) Amendment #8:** Commissioner Hawkins motioned and Commissioner Parks seconded a motion to approved DHCD' Contract for Financial Assistance Amendment #8 in the amount of \$558,309.

19-09 Voted 5 in favor; 0 opposed

**Executive Director's Report:** Commissioner Parks motioned and Commissioner Wall seconded a motion to accept the Executive Director's Report for the month of January 2019.

19-10 Voted 5 in favor; 0 opposed

**Monthly Financials:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the January 2019 financial statements.

19-11 Voted 5 in favor; 0 opposed

**3. NEW BUSINESS**

**Authorization to Obtain a DPU Net Metering #:** Commissioner Hawkins motioned and Commissioner Parks seconded a motion to authorize Executive Director, Dan Fin, to apply for a Department of Public Utilities (DPU) Number.

19-12 Voted 5 in favor; 0 opposed

**RCAT Waiver:** Commissioner Parks motioned and Commissioner Leonard seconded a motion to approve Greenfield Housing Authority to apply for a waiver to opt out of the Regional Capital Assistance Team (RCAT) program. GHA was granted a waiver in 2016 and must re-apply every three (3) years.

19-13 Voted 5 in favor; 0 opposed

**4. OTHER BUSINESS**

**Payment Summaries for January 2019**

Provided for information.

**Conflict of Interest Training**

The Commissioners were informed that the Conflict of Interest Training was to be completed in the first quarter of 2019. The training must be completed every two years.

**5. ADJOURNMENT:** Commissioner Hawkins motioned and Commissioner Parks seconded a motion to adjourn the meeting at 2:45 p.m.

The next Regular meeting of the GHA Board of Commissioners is tentatively scheduled for March 29, 2019 at 1:15 p.m. at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio