GHA Board of Commissioners

Regular Meeting

March 8, 2019 at 1:15 PM

Greenfield Housing Authority – Elm Terrace Conference Room – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Friday, March 8, 2019 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

1. **CALL TO ORDER**

   Commissioner Mason called the meeting to order at 1:17 p.m.

   Commissioners Present: Robert Hawkins, Randi Parks, Jean Wall, William Mason and Trish Leonard

   Commissioners Absent: None

   Staff Present: Jodi Clough, Dan Finn, Andi Guy

   Others Present: Gary DePace

2. **ACTIONS**

   **Minutes:** Commissioner Hawkins motioned and Commissioner Wall seconded a motion to approve the minutes of the January 25, 2019 Regular Board meeting.

   19-07 Voted 4 in favor; 0 opposed

   **FY20 Budget:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the FY20 budget for the 400 program, the 689 program and the MRVP program.

   19-08 Voted 5 in favor; 0 opposed

   **Contract for Financial Assistance (CFA) Amendment #8:** Commissioner Hawkins motioned and Commissioner Parks seconded a motion to approved DHCD’ Contract for Financial Assistance Amendment #8 in the amount of $558,309.

   19-09 Voted 5 in favor; 0 opposed

   **Executive Director’s Report:** Commissioner Parks motioned and Commissioner Wall seconded a motion to accept the Executive Director’s Report for the month of January 2019.

   19-10 Voted 5 in favor; 0 opposed
**Monthly Financials:** Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the January 2019 financial statements.

19-11 Voted 5 in favor; 0 opposed

3. **NEW BUSINESS**

**Authorization to Obtain a DPU Net Metering #:** Commissioner Hawkins motioned and Commissioner Parks seconded a motion to authorize Executive Director, Dan Fin, to apply for a Department of Public Utilities (DPU) Number.

19-12 Voted 5 in favor; 0 opposed

**RCAT Waiver:** Commissioner Parks motioned and Commissioner Leonard seconded a motion to approve Greenfield Housing Authority to apply for a waiver to opt out of the Regional Capital Assistance Team (RCAT) program. GHA was granted a waiver in 2016 and must re-apply every three (3) years.

19-13 Voted 5 in favor; 0 opposed

4. **OTHER BUSINESS**

**Payment Summaries for January 2019**

Provided for information.

**Conflict of Interest Training**

The Commissioners were informed that the Conflict of Interest Training was to be completed in the first quarter of 2019. The training must be completed every two years.

5. **ADJOURNMENT:** Commissioner Hawkins motioned and Commissioner Parks seconded a motion to adjourn the meeting at 2:45 p.m.

The next Regular meeting of the GHA Board of Commissioners is tentatively scheduled for March 29, 2019 at 1:15 p.m. at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio