

**GHA Board of Commissioners
Regular Meeting**

May 2, 2023, at 4:30 PM

Greenfield Housing Authority – Remote Zoom Meeting

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Tuesday, May 2, 2023, via remote Zoom Meeting.

CALL TO ORDER

Commissioner Hawkins called the meeting to order at 4:30 p.m.

Commissioners Present: Robert Hawkins, Randi Parks, Trish Leonard, John Mackin, William Mason

Commissioners Absent: None

Staff Present: Thomas Guerino, Jodi Clough, Mark Courtemanche, Ann Borkowski

Others Present: Gary DePace (FEE Accountant)

1. ACTIONS

Minutes of the 3-21-23 Regular Board Meeting: Commissioner Parks motioned and Commissioner Leonard seconded a motion to approve the minutes of the March 21, 2023, Regular Board meeting.

23-32 Voted 3 in favor; 0 opposed; 2 abstained.
No discussion.

Monthly Financials-March 2023: Commissioner Leonard motioned and Commissioner Mackin seconded a motion to approve the financial statements for the month of March 2023.

23-33 Voted 5 in favor; 0 opposed.
No discussion.

3/31/23 Year-End Financials - 400 Program: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the Year-End Financials for the 400 Program.

23-34 Voted 5 in favor; 0 opposed.
No discussion.

3/31/23 Year-End Financials - 689 Program: Commissioner Leonard motioned and Commissioner Parks seconded a motion to approve the Year-End Financials for the 689 Program.

23-35 Voted 5 in favor; 0 opposed.
No discussion.

3/31/23 Year-End Financials - MRVP Program: Commissioner Mackin motioned and Commissioner Leonard seconded a motion to approve the Year-End Financials for the MRVP Program.

23-36 Voted 5 in favor; 0 opposed.
No discussion.

Certification of the Top 5 Compensated Staff: Commissioner Leonard motioned and Commissioner Parks seconded a motion to certify to the Top 5 Compensated Staff at Greenfield Housing Authority.

23-37 Voted 5 in favor; 0 opposed.

Monthly Staff Report for March 2023: Commissioner Leonard motioned and Commissioner Mackin seconded a motion to approve the Monthly Staff Report for March 2023.

23-38 Voted 5 in favor; 0 opposed.
No discussion.

Payment Summary for March 2023: Commissioner Mackin motioned and Commissioner Parks seconded a motion to approve the Payment Summary for the month of March 2023.

23-39 Voted 5 in favor; 0 opposed.
No discussion.

DHCD Wage Match Acknowledgement: Commissioner Leonard motioned and Commissioner Mason seconded a motion to certify that all Wage Match authorized GHA employees have read the Wage Match regulations and agreed, in writing, to adhere to them.

23-40 Voted 5 in favor; 0 opposed.
No discussion

Change Order #2 – DHCD Project #113110 – ET Roof Replacement (2/3 & 20/21): Commissioner Mackin motioned and Commissioner Parks seconded a motion to approve Change Order #2 for the DHCD Project #113110, in the amount of \$726. Change Order #2 represents the replacement sheathing necessary for the roofing project.

23-41 Voted 5 in favor; 0 opposed.
No discussion.

Certificate of Substantial Completion for DHCD Project #113110-ET Roof Replacement (2/3 & 20/21): Commissioner Mason motioned and Commissioner Leonard seconded a motion to approve the Certificate of Substantial Completion for the DHCD Project #113110 Elm Terrace Roof Replacement at Buildings 2/3 and 20/21. The project was substantially complete on the 5th day of April 2023.

23-42 Voted 5 in favor; 0 opposed.
No discussion.

Certificate of Final Completion for DHCD Project #113110 -ET- Roof Replacement (2/3 & 20/21):
Commissioner Mason motioned and Commissioner Leonard seconded a motion to approve the Certificate of Final Completion for the DHCD Project #113110 Elm Terrace Roof Replacement at Buildings 2/3 and 20/21. The final completion cost is \$44,257.70.

23-43 Voted 5 in favor; 0 opposed.

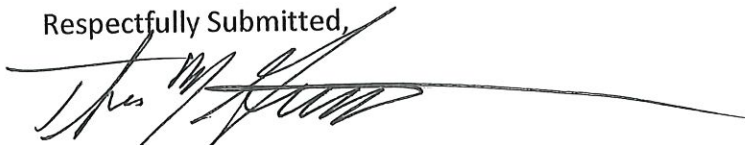
2. Reports and Updates

Tenant Concerns:

Randi Parks reported that there were no items to report that needed to be brought to the Board.

3. **ADJOURNMENT:** Commissioner Mackin motioned and Commissioner Parks seconded a motion to adjourn the meeting at 5:02 pm.

Respectfully Submitted,



Thomas M. Guerino,
Executive Director