

**GHA Board of Commissioners**  
**Regular Meeting**  
**November 30, 2018 at 1:00 PM**

Greenfield Housing Authority – Elm Terrace Conference Room – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Friday, November 30, 2018 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

**1. CALL TO ORDER**

Commissioner Mason called the meeting to order at 1:05 p.m.

Commissioners Present: Rich Fahey, Randi Parks and William Mason

Commissioners Absent: Robert Hawkins and Trish Leonard

Staff Present: Jodi Clough, Dan Finn, Andi Guy and Ann Borkowski

**2. ACTIONS**

**Minutes:** Commissioner Fahey motioned and Commissioner Parks seconded a motion to accept the minutes of the November 2, 2018 Special meeting.

18-51 Voted 3 in favor; 0 opposed

**Executive Director's Report:** Commissioner Parks motioned and Commissioner Fahey seconded a motion to accept the Executive Director's Report for the month of October 2018.

18-52 Voted 3 in favor; 0 opposed

**Monthly Financials:** Commissioner Fahey motioned and Commissioner Parks seconded a motion to approve the October 2018 financial statements.

18-53 Voted 3 in favor; 0 opposed

**3. OTHER BUSINESS**

**Payment Summaries for October 2018**

Provided for information.

**Contract Award for DHCD Project #113085**

Roof Replacement at Oak Courts Building 6 and 11 awarded to J.J.S. Universal Construction Company in the amount of twenty-eight thousand (\$28,000) dollars.

**VIVA Consultant Report – Next Steps Update**

Dan Finn met with the Community Action Mediation Services. They will focus on several areas such as leadership and communication. At this point in time, they are at the planning stages. More information to follow in the future.

4. **ADJOURNMENT**: Commissioner Fahey motioned and Commissioner Parks seconded a motion to adjourn the meeting at 1:50 p.m.

The next Regular meeting of the GHA Board of Commissioners is tentatively scheduled for January 25, 2019 at 1:00 p.m. at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio