

**GHA Board of Commissioners  
Regular Meeting**

**September 25, 2017 at 3:15 PM**

Greenfield Housing Authority – 1 Elm Terrace – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Monday, September 25, 2017 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

1. **CALL TO ORDER**

Commissioner Mason called the meeting to order at 3:20 p.m.

Commissioners Present: Rich Fahey, William Mason, Trish Leonard, Randi Parks

Commissioners Absent: Robert Hawkins

Staff Present: Dan Finn, Jodi Clough, Andi Guy

Others Present: None

2. **ACTIONS**

**Minutes:** Commissioner Fahey motioned and Commissioner Leonard seconded a motion to approve the minutes of the August 25, 2017 Regular Meeting as prepared.

17-47 Voted 4 in favor; 0 opposed;

**Executive Director's Report:** Commissioner Fahey motioned and Commissioner Leonard seconded a motion to accept the Executive Director's Report for the month of August 2017.

17-48 Voted 4 in favor; 0 opposed

**Monthly Financial Statements:** Commissioner Leonard motioned and Commissioner Fahey seconded a motion to approve the August financial statements.

17-49 Voted 4 in favor; 0 opposed

**Tenant Accounts Receivable Write-Offs:** Commissioner Parks motioned and Commissioner Fahey seconded a motion to approve the delinquent accounts in the amount of \$50,669.15. The figure was significantly higher due to a larger number of retroactive rents.

17 -50 Voted 4 in favor; 0 opposed

**3. OTHER BUSINESS**

**Payment Summary for August 2017**

Provided for information.

**OTHER BUSINESS NOT REASONABLY ANTICIPATED 48 HOURS IN ADVANCE**

**Executive Director Travel:** Commissioner Fahey motioned and Commissioner Parks seconded a motion to approve the out of state travel for Dan Finn to attend the NAHRO National Conference in Pittsburgh, PA on October 26<sup>th</sup> -29th. The estimated cost is \$2,364.

17-51 Voted 4 in favor; 0 opposed

**4. EXECUTIVE SESSION- Executive Director Contract Strategy Session:**

Commissioner Mason stated the purpose to enter the Executive Session and stated that the meeting will reconvene in open session. Commissioner Parks moved and Commissioner Leonard seconded a motion for a roll call vote to enter in Executive Session at 4:08 p.m.

Voted in favor: Commissioners Mason, Fahey, Leonard and Parks

Opposed: None

Commissioner Parks motioned and Commissioner Leonard seconded a motion for a roll call vote to reconvene into open meeting at 4:45 p.m.

Votes in favor: Commissioners Mason, Fahey, Leonard and Parks

Opposed: None

**5. Adjournment:** Commissioner Parks and Commissioner Fahey seconded a motion to adjourn the meeting at 4:47 p.m.

The next Regular meeting of the GHA Board of Commissioners is scheduled for October 20, 2017 at 1:00 p.m. at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio