

GHA Board of Commissioners

Regular Meeting

September 28, 2018 at 1:15 PM

Greenfield Housing Authority – 1 Elm Terrace – Greenfield, MA 01301

The Greenfield Housing Authority Board of Commissioners conducted the Regular Meeting of the Authority on Friday, September 28, 2018 at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

1. CALL TO ORDER

Commissioner Mason called the meeting to order at 1:15 p.m.

Commissioners Present: William Mason, Robert Hawkins, Rich Fahey, Randi Parks and Trish Leonard (remote participation)

Staff Present: Jodi Clough, Dan Finn, Andi Guy

2. ACTIONS

Minutes: Commissioner Hawkins motioned and Commissioner Fahey seconded a motion to accept the minutes of the August 24, 2018 Regular meeting.

18-40 Voted 5 in favor; 0 opposed

Executive Director's Report: Commissioner Fahey motioned and Commissioner Parks seconded a motion to accept the Executive Director's Report for the month of August 2018.

18-41 Voted 5 in favor; 0 opposed

Monthly Financials: Commissioner Leonard motioned and Commissioner Hawkins seconded a motion to approve the August 2018 financial statements.

18-42 Voted 5 in favor; 0 opposed

Certificate of Substantial Completion DHCD Project #113069: Commissioner Fahey motioned and Commissioner Parks seconded a motion to approve the Certificate of Substantial Completion dated September 5, 2018 for the DHCD Project #113069, Oak Courts Roof Replacement – Buildings 16 & 18, for the contract with Larochelle Construction, Inc.

18-43 Voted 5 in favor; 0 opposed

Certificate of Final Completion DHCD Project #113069: Commissioner Hawkins motioned and Commissioner Parks seconded a motion to approve the Certificate of Final Completion for the DHCD Project #113069, Oak Courts Roof Replacement – Buildings 16 & 18 with a final payout of \$29,900 to Larochelle Construction, Inc.

18-44 Voted 5 in favor; 0 opposed

3. OTHER BUSINESS

Payment Summaries for August 2018

Provided for information.

4. NEW BUSINESS

VIVA Consultant Group

The VIVA Consultant's report is still in the process of being finalized and should be ready for the October meeting.

5. ADJOURNMENT: Commissioner Fahey motioned and Commissioner Parks seconded a motion to adjourn the meeting at 1:45 p.m.

The next Regular meeting of the GHA Board of Commissioners is tentatively scheduled for October 26, 2018 at 1:00 p.m. at the Elm Terrace Conference Room located at 1 Elm Terrace, Greenfield.

Respectfully Submitted,

Daniel W. Finn, Secretary ex officio